



## NORTHWEST PENNSYLVANIA WORKFORCE INVESTMENT BOARD MEETING

William J. Douglass Corporate Conference Center  
764 Bessemer Street, Meadville, PA  
FRIDAY, January 14, 2011  
9:00 AM

### WIB COUNCIL AGENDA

- 1) Welcome & Roll Call / Visitor Recognition / Public Comment – *Kerry Schwab, Chair*
- 2) **[Approval of Minutes – November 12, 2010 Board Meeting](#)**
- 3) [Review of Previous Action Items](#)
- 4) [Executive Committee/Chair Report](#) – *Kerry Schwab, Chair*
  - a) Jefferson Educational Society Regional Plan
  - b) **[Approval of Revised 2010-2013 Strategic Plan](#)**
  - c) Releasing RFP for Hospitality Industry Partnership Demand Analysis Proposal
  - d) RCWE Holding Company Annual Meeting and Appointment of Directors
- 5) [Fiscal Committee Report](#) – *David Van Amburg, Treasurer*
  - a) **[Approval of RCWE Financial Revenue Report](#)**
  - b) [Contracts Report](#)
  - c) Grants Report
    - i) [Grants Report January 2011](#)
  - d) Audit Update
  - e) FMS/CWDS Financial System Status Update
- 6) WIB/RCWE CEO Report – *Michele Zieziula, CEO*
  - a) RCWE Building Update
  - b) NWPA WIB Retreat
  - c) Department of Labor Gold Standard Evaluation Update
  - d) Unemployment Compensation Extension Update
  - e) Industry Partnership Legislative Update
  - f) Community College Update
  - g) Manufacturer’s Association Update
  - h) NAWB
- 7) NWPA CareerLink® System Report – *Jeannine Drositis, Director of Operations*
  - a) [CareerLink Quarterly Reports](#)
  - b) [CareerLink Trend Report](#)



- c) Business Service Team Update
- d) Steering Committee Updates
  
- 8) [CareerLink Development Committee Report](#) – *Amos Goodwine, Committee Chair*
  - a) Malcolm Baldrige Quality Review Process Update
  - b) Business Services Focus
  
- 9) [Youth Council Committee Report](#) – *Colleen Stuart, Committee Chair*
  - a) [Youth Program Reports](#)
  - b) Youth Council Membership Update
  
- 10) [Communications Committee Report](#) – *Samuel Wagner, Committee Chair*
  - a) Website Update
    - i) Phase 1 – Functional Website
    - ii) Phase 2 – PA CareerLink® Website
    - iii) Phase 3 – Informational Hub
  
- 11) [Programmatic Policy & Analysis Committee Report](#) – *Aldo Jackson, Committee Chair*
  - a) [Approval of Statewide Training Provider List](#)
  - b) [Approval of ITA Policy Cap Change](#)
  - c) [Monthly Contractor Reports](#)
  
- 12) Employer Demand Services Committee Report – *Dale McBrier, Committee Chair*  
*This Committee did not meet in December.*
  
- 13) [Board Development Committee Report](#) – *Gary Horton, Committee Chair*
  - a) [Attendance Reports](#)
  - b) Committee Meeting Schedule Discussion
  
- 14) Local Management Committee Report – *Paul Newlin, Staff Liaison*
  - a) Program Update
  
- 15) Other Work of the NWPA WIB – *Michele Zieziula, CEO*
  - a) [Industry Partnership Updates](#)
  - b) [ARRA Report](#)
  - c) [NWPA Labor Market Status Report](#)
  - d) [County Unemployment Rates](#)
  
- 16) New Business
  
- 17) Adjourn



❖ **ITEMS IN BOLD REQUIRE A VOTE**

**Next WIB Committee Meetings:**

Board Development Committee – Tentatively scheduled for Monday, February 7, 2011 at 8:30 a.m.  
Via Webinar

Communications Committee – Monday, February 7, 2011 at 2:00 p.m.  
Via Webinar

Youth Council – Tuesday, February 15, 2011 – Subcommittees 9:00 a.m.; Youth Council 10:00 a.m.  
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Employer Demand Services Committee – Tuesday, February 8, 2011 at 1:30 p.m.  
Via Webinar

CareerLink Development Committee - Wednesday, February 9, 2011 at 10:30 a.m.  
Via Webinar

Programmatic Policy & Analysis Committee – Wednesday, February 9, 2011 at 1:30 p.m.  
Via Webinar

**Next WIB Meeting:**

Friday, March 11, 2011 at 9:00 a.m. at Peek ‘n Peak Resort and Spa, 1405 Olde Road, Findley Lake, NY

**NWPA WIB Retreat:**

Wednesday, March 10-11, 2011 at Peek ‘n Peak Resort and Spa, 1405 Olde Road, Findley Lake, NY