



## NORTHWEST PENNSYLVANIA WORKFORCE INVESTMENT BOARD MEETING

PA CareerLink®-Erie County  
155 West 8<sup>th</sup> Street, Erie, PA  
FRIDAY, May 13, 2011  
9:00 AM

### WIB COUNCIL AGENDA

- 9:00 1) Welcome & Roll Call / Visitor Recognition / Public Comment – *Kerry Schwab, Chair*
- 2) **[Approval of Minutes – March 11, 2011 Board Meeting](#)**
- 3) **[Review of Previous Action Items](#)**
- 9:05 4) **[Executive Committee/Chair Report](#)** – *Kerry Schwab, Chair*
- a) **[Approval of Slate of Officers for 2011-2012](#)**
  - b) St. Benedict Education Center Presentation – *Sister Miriam Mashank*
  - c) Erie Workforce Center of Excellence (RCWE Building) Grand Opening
- 9:35 5) **[Fiscal Committee Report](#)** – *David Van Amburg, Treasurer*
- a) **[Approval of RCWE Financial Revenue Report](#)** (handout)
  - b) **[Approval of RCWE Financial Expenditure Report](#)**
  - c) Final Audit Submission
    - i) **[Financial Statements](#)**
    - ii) **[Management Letter](#)**
    - iii) **[Governance Communication](#)**
    - iv) **[Data Collection Form](#)**
    - v) **[Approval and Submission of 990](#)**
  - d) **[Contracts Report](#)**
  - e) **[Grants Report April 2011](#)**
- 9:55 6) WIB/RCWE CEO Report – *Michele Zieziula, CEO*
- a) WIA Budgetary Update
  - b) Industry Club Expo 2011
  - c) CareerLink Week - PA CareerLink®-Erie County
  - d) RCWE Building Update
  - e) WIB Association UI Policy Paper
  - f) PA Partners Conference - Governor's Achievement Awards
    - Luis Ruiz - L&I Program Participant Awards
    - Plastikos, Inc. - DPW Employer Honor Roll



- 10:25 7) NWPA CareerLink® System Report – *Jeannine Drositis, Director of Operations*
- a) [CareerLink Quarterly Reports](#)
  - b) CareerLink Week/PA CareerLink®-Erie County Grand Reopening
  - c) PA CareerLink®-Crawford County Steering Committee Update
  - d) Burning Glass
  - e) Gold Standard Evaluation
- 8) [CareerLink Development Committee](#)
- 10:55 9) [Youth Council Committee Report](#) – *Colleen Stuart, Committee Chair*
- a) [Youth Program Reports](#)
  - b) **[Reapproval of Youth Council Members](#)**
- 11:00 10) [Communications Committee Report](#) – *Emily Whitaker, Staff Liaison*
- a) [Social Media Statistics](#)
  - b) [Website Unveiling](#)
- 11:10 11) [Programmatic Policy & Analysis Committee Report](#) – *Dr. Aldo Jackson, Committee Chair*
- a) **[Approval of Statewide Training Provider List](#)**
  - b) [Monthly Contractor Reports](#)
  - c) **[Approval of Revisions to Policy 203 – WIA On-the-Job Training/Customized Training Policy and Policy 204 – Priority of Service Policy](#)**
- 12) [Employer Demand Services Committee](#)
- 13) [Board Development Committee](#)
- 14) [Local Management Committee](#)
- 15) Other Work of the NWPA WIB
- a) [Industry Partnership Reports](#)
- 11:20 16) New Business
- 11:30 17) Adjourn

❖ **ITEMS IN BOLD REQUIRE A VOTE**



**Next WIB Committee Meetings:**

- Communications Committee – Monday, June 6, 2011 at 2:00 p.m.  
William J. Douglass Corporate Conference Center  
764 Bessemer Street, Meadville
  
- Board Development Committee – Tuesday, June 7, 2011 at 8:30 a.m. (NEW DATE)  
William J. Douglass Corporate Conference Center  
764 Bessemer Street, Meadville
  
- Employer Demand Services Committee – Tuesday, June 7, 2011 at 1:30 p.m.  
William J. Douglass Corporate Conference Center  
764 Bessemer Street, Meadville
  
- CareerLink Development Committee - Wednesday, June 8, 2011 at 10:30 a.m.  
William J. Douglass Corporate Conference Center  
764 Bessemer Street, Meadville
  
- Programmatic Policy & Analysis Committee – Wednesday, June 8, 2011 at 1:30 p.m.  
William J. Douglass Corporate Conference Center  
764 Bessemer Street, Meadville
  
- Youth Council – Wednesday, June 15, 2011 – Subcommittees 9:00 a.m.; Youth Council 10:00 a.m.  
(NEW DATE) Location to be determined

**Next WIB Meeting:**

Friday, July 8, 2011 at 9:00 a.m. at the William J. Douglass Corporate Conference Center, 764 Bessemer Street, Meadville